

**GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

**REGULAR MEETING**  
**March 13, 2023 – 5:30 p.m.**  
General Brown Room / Jr. Sr. High School

**Unapproved**  
**Minutes**

**REGULAR MEETING** – The meeting was called to order at 5:30 p.m. by Vice President, Tiffany Orcesi, followed by the Pledge of Allegiance.

**MEMBERS PRESENT:** Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Kimberly Shuler; Jamie Lee; Jason Reynolds

**OTHERS PRESENT:** Brian Moore, Superintendent; Christine Wheeler, Business Administrator; Lisa Leubner, District Clerk; Leann Hill, Director of Student Services; Sarah Carpenter, Curriculum Coordinator; Missie Nabinger, Principal Brownville Glen Park; Amy Scott, Assistant Principal Brownville Glen Park; David Ramie, Principal Jr.-Sr. High School; Joseph Folino, Assistant Principal Jr.-Sr. High School; Michael Parobeck, Network Administrator; Joseph Watson, Director of Facilities; William Shepard, Director of Transportation; Faculty and Students.

**A. APPROVAL OF AGENDA**

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7 – 0.

**B. PRESENTATIONS** – None

**C. PUBLIC COMMENT REQUESTS** – Public comments were received from students, Lucas Lavarney-Tucker Rosbrook.

**D. CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kimberly Shuler, and seconded by Jamie Lee, with motion approved 7 – 0.

1. Approval of Minutes as listed:
  - February 6, 2023 – Regular Meeting
  - February 23, 2023 – Special Meeting
2. Approval of Buildings and Grounds Requests as listed:
  - JSHS – Auditorium – Thursday, March 23, 2023 at 6:30 p.m. – NYS DOT Public Hearing – Bridge Replacement
3. Approval of Conferences and Workshops as listed:
  - Kimberly Shuler – NYSSBA New Board Member Training- Essentials of School Board Governance - On-line
4. Approval of Conferences and Workshops as per *My Learning Plan Report*
5. Approval of Financial Reports – Warrants – January 2023

**E. REGULAR AGENDA**

**Other Discussion and Action Items:**

**Board Member Reports/Staff Member Reports and Presentations**

1. Comments / Information shared by Board Members
2. Staff Member Reports
  - Mrs. Carpenter shared that the Professional Development Day in March was busy with Curriculum review, computer testing, parent square, MTSS.
  - Mrs. Dupee shared that Dexter Elementary celebrated the 100<sup>th</sup> day of school in conjunction with STEM activities. She also shared that Kindergarten teacher, Ashley Youngs was recently a recipient of the Golden Apple Award.
  - Mrs. Nabinger shared that for the second year in a row a 5<sup>th</sup> grade student from Brownville/Glen Park Elementary won the Scripps Regional Spelling Bee, held at General Brown Central School.
  - Mr Folino stated the spring sports season has started today.

3. Christine Wheeler – Budget Presentation/Discussion

**Items for Board Information/Discussion**

4. Board Information/Discussion – Policy Review
  - *2<sup>nd</sup> Reading – adoption Policy #8110 (as revised) – Curriculum Development, Resources, and Evaluation*
  - *2<sup>nd</sup> Reading – adoption Policy #8320 (as revised) – Textbooks, Library Materials, and other Instructional Materials*
  - *2<sup>nd</sup> Reading – adoption Policy #8330 (as revised) – Objection to Instructional Materials and Controversial Issues*
5. Board Information – Term expiration for members of the General Brown Central School District Board of Education are listed below. Petitions are available from the District Clerk and will be accepted in the Office of the District Clerk until 5 PM on Monday, April 17, 2023.
  - 2023 – Natalie Hurley
  - 2023 – Jason Reynolds
  - 2024 – Jamie Lee
  - 2024 – Albert Romano, Jr.
  - 2024 – Kelly Milkowich
  - 2025 – Tiffany Orcesi
  - 2025 – Kimberly Shuler
6. Board Information - *Jefferson-Lewis BOCES Annual Dinner Meeting* - April 5, 2023 at Jefferson/Lewis BOCES Watertown Campus – The presentation of the **2023-2024 proposed BOCES budget** will begin at 7:15 p.m. in the Conference Room A/B in the Administration Building. Please RSVP by March 29, 2023.
7. Board Information – 2<sup>nd</sup> Quarter Marking Period – Jr. Sr. High School
8. Board Information – Annual APPR submission to NYSED
9. Board Information – *Senior High Honor Society Induction Ceremony* – March 21, 2023 at 6:00 p.m. in the General Brown Auditorium. *National Honor Society Recognition Program* – March 30, 2023 at 6:00 p.m. at Watertown High School Auditorium

**Items for Board Discussion / Action**

10. Board Action –Approval of the following resolution: **AUTHORIZING PARTIAL SETTLEMENT OF VAPING LITIGATION**

**WHEREAS**, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

**WHEREAS**, students attending the General Brown Central School District (the "School District") have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices in school and on school grounds; and

**WHEREAS**, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

**WHEREAS**, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Juul Labs, Inc. and other parties by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and

**WHEREAS**, the litigation involved more than 1400 U.S. public school districts across more than 25 states; and

**WHEREAS**, a tentative settlement has been reached with Defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements; and

**WHEREAS**, litigation against Altria and remaining defendants will continue; and

**WHEREAS**, partial settlement means the School District would forever release all claims against Juul Labs and the other released entities; and

**WHEREAS**, in return, the School District would receive certain cash payments; and

**WHEREAS**, the amount that the School District receives will be based on a final allocation framework recommended by the court-appointed Special Master Thomas Perrelli with the allocation framework for all governmental entities including factors such as population and litigation risk and be no less than **\$24,705** for the School District; and

**WHEREAS**, an initial payment of approximately 54% of the settlement amount is anticipated to be paid by late 2023; and

**WHEREAS**, the remaining payments will be made in four installments anticipated in late 2023, 2024, 2025 and 2026; and

**WHEREAS**, the Board of Education (the "Board") has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Juul Labs, Inc. and continue the litigation against remaining other parties involved with e-cigarettes and vaping devices.

**NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools** the General Brown Central School District Board of Education takes action to approve the following:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District's attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

\_\_\_\_\_  
Date  
Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7 – 0.

\_\_\_\_\_  
Lisa Leubner, District Clerk

11. Board Action – **SEQRA RESOLUTION – Bus Garage Reconstruction Project**

At a meeting of the Board of Education of the General Brown Central School District, Dexter New York duly held 13<sup>th</sup> day of March 2023:

Members Present: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Kimberly Shuler; Jamie Lee; Jason Reynolds



State of New York, and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and quorum was present and acted throughout. IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the General Brown Central School District this 13<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Lisa Leubner, District Clerk

\_\_\_\_\_  
SEAL

12. Board Action –Approval of the following resolution: **Authorizing Participation in Oswego County BOCES’ Cooperative Purchasing Program.**

**WHEREAS,**

The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

**WHEREAS,**

General Brown Central School District (hereinafter the “Participant”) is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED,**

The participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

The participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and,

**BE IT FURTHER RESOLVED,**

The participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7 – 0.

**CERTIFICATION OF DISTRICT CLERK**

I, Lisa Leubner, District Clerk of the General Brown Central School Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education meeting held on March 13, 2023.

\_\_\_\_\_  
Lisa Leubner, District Clerk

\_\_\_\_\_  
Date

13. Board Action – Approval is requested for **Family and Consumer Science (FCCLA) students** to attend overnight competition from March 22-24, 2023 at the Villa Roma Resort and Conference Center, Calicoun, NY. The district will provide one-way transportation.

Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.

14. Board Action – Approval is requested to accept the revised **tax cap calculation of 3.39% in tax levy equal to \$301,038 for the 2023-2024 tax levy**, subject to final revision and update if underlying data changed before the School Budget Vote.

Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 7 – 0.

15. Board Action – **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve a **Settlement Agreement with the General Brown School Related Professionals Union** related to the extension of the collective bargaining agreement to June 30, 2025. Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7 – 0.
16. Board Action – Approval of the **Madison-Oneida BOCES Services Commitment form for 2023-2024: BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation for the **programs/services shown on the 2023-2024 Madison-Oneida BOCES FINAL Services Commitment Form/Contract**, Effective July 1, 2023. Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.
17. Board Action – Approval of the **Mohawk Regional Information Center Services Commitment Form for 2023-2024: BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation for the **programs/services shown on the 2023-2024 Mohawk Regional Information Center BOCES FINAL Services Commitment Form/Contract**, Effective July 1, 2023. Motion for approval by Jamie Lee, seconded by Jason Reynolds, with motion approved 7 – 0.
18. Board Action – Approval is requested for a refund from **Pupil Benefits Plan, Inc.** for a portion of premiums, due to the Covid-19 pandemic. Policy year 2019-2020 in the amount of **\$4,522.56** and 2020-2021 in the amount of **\$10,776.53** for a total of **\$15,299.09**. Motion for approval by Kimberly Shuler, seconded by Tiffany Orcesi, with motion approved 7 – 0.
19. Board Action – Approval is requested for the monetary donations in memory of **Hope D. Kizzer**, to be used for the **Dexter Elementary Art and Music Department** in the amount of **\$690**. Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.
20. Board Action – Approval is requested for the **Committee on Special Education Reports**. Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7 – 0.

**F. ITEMS FOR BOARD ACTION – PERSONNEL**

21. Board Action – Approval of the **2022-2023 Department Chairs** as listed:

Department	Chair
English	Michelle Lamon
Social Studies	Brian Nortz
Math	Susan Menapace
Science	William Covey

Motion for approval by Jason Reynolds, seconded by Natalie Hurley, with motion approved 7 – 0.

22. Board Action – Approval is requested for Sabrina Dettmer as Co-High School Musical Director. Mrs. Dettmer and Mr. Krempf had split the duties of this position and will also split the stipend. Mr. Krempf was previously appointed November 7, 2022. Motion for approval by Jason Reynolds, seconded by Tiffany Orcesi, with motion approved 7 – 0.

**G. ITEMS FOR BOARD ACTION – PERSONNEL continued**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools a motion is requested for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Kimberly Shuler, seconded by Natalie Hurley, with motion approved 7 – 0.

23. Board Action – Retirements:

Name	Position	Effective Date
Bridget G. Grimm	School Counselor	06/30/2023

24. Board Action – Resignations:

Name	Position	Effective Date
Wendy Johnson	Yearbook-Co Advisor	04/28/2023

<b>Michael Chitro</b>	Modified-Baseball Coach	<b>02/27/2023</b>
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25. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
<b>Bruce L. Parker</b>	Bus Driver	Unchanged	Permanent appointment	<b>03/16/2023</b>
<b>Scott G. Thackston</b>	Bus Driver	Unchanged	Permanent appointment	<b>03/16/2023</b>
<b>Helen M. Timerman</b>	Substitute Teacher	\$120 per day	n/a	<b>03/14/2023</b>
<b>Benjamin L. Deskins</b>	Computer Support Specialist	Unchanged	Corrected 1-yr probationary appt. 2/16/2023 to 2/15/2024	<b>02/16/2023</b>

**H. ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments**

26. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following coaching appointments, with *effective dates* as listed, is made by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 7 – 0.

**PAID** Coaching Appointments: None

Name	Sport / Season Spring 2023	Coaching Certification	Effective Date
<b>James Watson</b>	Jr. Varsity – Baseball Assistant Co-Coach	Temporary Coaching License 1 <sup>st</sup> Renewal	<b>03/13/2023</b>
<b>Patsy Doldo</b>	Jr. Varsity – Baseball Assistant Co-Coach	Temporary Coaching License 1 <sup>st</sup> Renewal	<b>03/13/2023</b>
<b>Kayla McCabe</b>	Varsity Girls’ Lacrosse Assistant	Temporary Coaching License	<b>03/13/2023</b>
<b>Louis Ingrassia</b>	Modified – Girls’ Lacrosse Coach	Teacher Coach	<b>04/03/2023</b>
<b>Michael Chitro</b>	Jr. Varsity – Baseball Coach	Temporary Coaching License 1 <sup>st</sup> Renewal	<b>04/03/2023</b>

**UNPAID** Coaching Appointments:

Name	Sport / Season Winter/Spring 2022-2023	Coaching Certification	Effective Date
<b>Matthew Milkowich</b>	Modified – Girls’ Lacrosse Assistant	Professional Coaching License	<b>04/03/2023</b>

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup>-4<sup>th</sup> Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance \*\*\*\*

**I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

27. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kayla McCabe** – Coach

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7 – 0.

**J. SUPERINTENDENT REPORTS**

28. Business Administrator Christine Wheeler spoke about a proposed antenna installation in the Town of Brownville to help support better communication between General Brown buildings. She also shared there will be a survey out in regards to how to best use the increase in foundation aide.
29. Superintendent Moore shared that Parent Square has been implemented to alert parents when students are absent/tardy and this also allows submitting excuses. The March Staff Development day was successfully geared toward the district's commitment to professional development. Mr. Moore also shared that the General Brown Weekend committee is desperate for volunteers. He also congratulated Micah Sterling for his 2<sup>nd</sup> year win in the Scripps Spelling Bee.

**K. CORRESPONDENCE LOG**

30. Correspondence Log

**L. ITEMS FOR NEXT MEETING**

31. **Wednesday – April 5, 2023 – Regular Meeting will begin at 5:30 p.m.**

**M. MOTION FOR ADJOURNMENT**

32. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting. Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7 – 0. Time 6:23 p.m.

Respectfully submitted,

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Lisa Leubner, District Clerk

\*Supporting documents may be found in supplemental file dated March 13, 2023.